

May 8, 2020

To whom it may concern

### **Our Response to the Spread of COVID-19**

Nissan Chemical Co., Ltd. (Head Office: Chuo-ku, Tokyo; President: KINOSHITA Kojiro) would like to express our sincere condolences to everyone who dies from COVID-19, and our heartfelt sympathy to those who are currently fighting against the disease.

We set up the Emergency Taskforce headed by Chief Risk management Officer on April 8 in response to the government's emergency declaration on 7th April in order to prevent the spread of COVID-19 in Japan. The Emergency Taskforce has been working to strengthen measures to prevent infections. On the 16th, the target region was expanded nationwide and on the 4th May, the emergency declaration was announced to be extended, so that we decided to strengthen and continue the measures further. The following measures are being taken at the present time.

#### **■ Our Responses (as of May 7)**

1. Thorough implementation of telecommuting to the maximum
  - (1) Head Office: Work from home for all employees, as a general rule, assuming continuity of business
  - (2) Offices and locations: Conduct telecommuting as much as possible in accordance with the nature of operation
2. Prohibition of business trips and visitors in principle in Japan (target: all offices and locations nationwide)
  - (1) Holding web meetings and so on as much as possible, regardless of whether they are inside or outside the company
  - (2) For projects of high importance, individual prior applications to the division manager and section manager
3. Prohibition of dining together etc. (target: all offices and locations nationwide)
  - (1) Prohibited both internally and externally day and night
  - (2) Refrain from eating outside for lunch
4. Total ban on overseas business trips  
[Prohibited area] Worldwide

Country of MOFA (Ministry of Foreign Affairs of Japan)'s Travel Advice and Warning on Infectious Diseases

- Level 3 and above: Strictly prohibited
- Level 2 or below: Individual applications for projects of high importance

All of our business divisions in and out of Japan continue to engage in business activities under the above measures.

While placing top priority on the safety and health of employees and their families, we will continue to work to prevent the spread of infectious diseases both within and outside the company and to maintain our business.

Contact information for inquiries on the above
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